



Fredericksburg Regional CoC Meeting Minutes

Date: 1/11/2017

Time: 9:00 AM-10:00 AM

Location: Salvation Army Annex

MEETING CALLED BY	Kate Gibson
TYPE OF MEETING	Full CoC
NOTE TAKER	Danielle O’Leary
ATTENDEES	Caroline County DSS; CVHC; disAbility Resource Center; Empowerhouse; FAHASS; Fredericksburg Area Food Bank; Fredericksburg City Schools; Fredericksburg DSS; GWRC; Rappahannock Area Community Services Board (RACSB); RACSB (RRJ); Rappahannock Goodwill Industries; Rappahannock Legal Services; Salvation Army; SERVE; Spotsylvania DSS; Spotsylvania County Public Schools; Stafford DSS; Thurman Brisben Center; Joe Hargrove; National Alliance on Mental Illness (NAMI) Rappahannock; Office on Youth; RACSB PACT; Volunteers of America Chesapeake
ABSENT	Bragg Hill Family Life Center; Fredericksburg Planning Department; GF Habitat for Humanity; Lloyd F. Moss Free Clinic; Loisann’s Hope House; Mary Washington Healthcare; McGuire VA Medical Center; Micah Ecumenical Ministries; New Directions; North Stafford Farmer’s Market; Project Faith, Inc.; Quin Rivers; Rappahannock Area Agency on Aging; Rappahannock United Way; Recovery In Motion; Rhema Christian Ministries; University of Mary Washington; Virginia Employment Commission; Kristen Corrie; John C. Lafley; Clay Mihoulides; Caryn Prasse

DISCUSSION	
<p>Introduction</p> <p>Approval of Minutes from July 13, 2016</p> <ul style="list-style-type: none"> Margie Brewer-Zambon moved to approve the minutes and Kim Lally seconded the motion. The minutes from July were approved by all members. <p>Approval of Minutes from October 12, 2016</p> <ul style="list-style-type: none"> Michelle Swisher moved to approve the minutes and Margie Brewer-Zambon seconded the motion. The minutes from October were approved by all members. <p>2017 Winter PIT Count – January 26, 2017</p> <ul style="list-style-type: none"> Danielle O’Leary provided an update regarding the Winter PIT Count: <ul style="list-style-type: none"> Danielle reiterated that the date for this year’s PIT Count had originally been advertised 	

incorrectly – the correct date for the PIT count is Thursday, January 26th, 2017.

- The remaining scheduled training times remain the same (Jan 12th and Jan 17th at noon).
- The CoC is still actively recruiting volunteers to participate in the PIT Count.
- As we move closer to January 26th, Danielle will be sharing details/more information regarding the PIT Count (field locations for the early morning session, locations volunteers have been placed in, team leaders, where to meet, etc.) to those who have volunteered.

Bylaws Update

- Kate Gibson has been working to update the CoC Bylaws, and announced that a Bylaws Working group will be created in order to continue this process.
 - Kate also provided a handout that explains the timeline for this process and included proposed revisions.
 - Kate will be sending out this information in an email to the full CoC. Those that are interested in taking part may reach out to Kate.
- The Bylaws working group members will assist with reviewing and editing this document.
- Once the Bylaws revision is complete, the full CoC will get the opportunity to read through this document and vote on adopting this updated version. The updated version will be sent to CoC members at least 30 days before the vote.

Legal Aid Works 101 – Ann Kloeckner

- Ann Kloeckner gave a presentation regarding Legal Aid Works – what this organization is and what they provide.
 - Represent clients living below the poverty level; clients that have a civil court case may be represented, but not a criminal court case.
 - Example cases are as follows: Divorce, Housing, Custody, Eviction/Foreclosure, and Consumer Debt Issues.
- This organization is funded through donations, grants and filing fees.
- Ann provided CoC members with brochures and informational packets that includes contact information and fully explain what they are able to provide to their clients, what the rights of their clients are, and what localities they serve.
 - New/updated version of Housing Guide (the informational packet provided) is posted prior to July 1 each year. If CoC members are aware of resources that are not included in this guide, or find errors in the information, LAW would greatly appreciate this input.
 - LAW tries to help as many clients as possible. Clients, as well as providers/agencies that refer clients, must manage their expectations due to the fact that this organization has limited funds and covers 17 different counties. Although ideally all clients would receive this assistance, it is unrealistic that all clients can.
- NOVA Legal Services handles the intake for LAW. Hours and contact information are available in the packets provided, as well as on the website.
 - If a client is undocumented, Ann asks that the referring agency call LAW directly as opposed to calling the hotline number.
- Ann does outreach and gives presentations to educate individuals/families on their rights. She is open to requests from agencies that may be interested in these presentations.

Agency Reports

- FAHASS
 - Provided a rundown of current programs – specifically medical case management.
- Volunteers of America Chesapeake
 - New office in Fredericksburg (George Street) is now complete and staff is able to operate out of this location.

- A new case manager has been hired – Nancy Marquina. Nancy will be working to assist veterans through the SSVF RRH and prevention programs.
- Seth Brown provided business cards to CoC members and mentioned that referrals and applications can now be sent directly to him and Nancy via email or fax.
- National Alliance on Mental Illness (NAMI) Rappahannock
 - Elaine Arnold handed out brochures for the organization. She emphasized the fact that these are free services.
- Legal Aid Works (formerly Rappahannock Legal Services)
 - Currently, the primary focus for members of LAW is greater access to housing for clients with criminal backgrounds.
- Office on Youth
 - Deb Lokrantz attended the full CoC meeting for the first time; Office on Youth is not yet a member organization of the CoC. This organization aims to work with young adults 18-24 years old, and is looking to rebrand itself.
- Spotsylvania DSS
 - Maria Graham passed out the new schedule for C.O.R.E. skills classes, these classes started up again this week.
- Rappahannock Area Community Services Board (RACSB)
 - The RACSB PACT team is serving adults 18+ that have serious mental illness. Brochures will be provided at the next full CoC meeting.
- SERVE
 - SERVE is making the transition into the new warehouse; it will be a slow process but is almost complete.
- Caroline DSS
 - There are currently three vacancies at Caroline DSS. Positions are being advertised.
- Salvation Army
 - The Salvation Army is currently in between funds for the energy share program – it is still ok for people to call in and ask about assistance, funds should be available some day this week.
 - Rent assistance is not available right now - if there is a case of someone needing a small amount of assistance, have this person call Margie Brewer-Zambon in order to discuss options.
 - Salvation Army staff will begin training for Pathway of Hope program.
- Stafford DSS
 - Stafford DSS was able to provide help to 750 individuals/families through their holiday assistance program.