



## Pursuit of Housing Partners Meeting

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**Date:** July 5, 2017

**Time:** 11:00 AM

**Location:** Thurman Brisben Center

<b>MEETING CALLED BY</b>	Kate Gibson (GWRC)
<b>TYPE OF MEETING</b>	Monthly Meeting
<b>NOTE TAKER</b>	Kate Gibson
<b>ATTENDEES</b>	Kate Gibson (GWRC) Kathy Anderson (Empowerhouse) Lisa Crittenden (Loisann's Hope House) Tara Best (Loisann's Hope House) Peg Phillips (Micah) Kristen Corrie (Micah) Lorena McDowell (NVFS) – via phone Kim Lally (TBC)
<b>ABSENT</b>	Sam Shoukas (AmeriCorps VISTA) Tammy Torres (Empowerhouse) Meghann Cotter (Micah)

<b>DISCUSSION</b>	
<p><b>Introduction</b></p> <p><b>Approval of June 7, 2017 Meeting Minutes</b></p> <ul style="list-style-type: none"> <li>Kim Lally moved to approve the minutes and Tara Best seconded the motion. The minutes from June 7 were approved by all committee members.</li> </ul> <p><b>Approval of June 21, 2017 Meeting Minutes</b></p> <ul style="list-style-type: none"> <li>Tara Best moved to approve the minutes and Peg Phillips seconded the motion. The minutes from June 21 were approved by all committee members.</li> </ul>	

### **Process for Assigning RRH Cases**

- The partners discussed potential changes to the prioritization process and decided on the following process:
  - GWRC will run the list twice per month, on the first and third weeks. They will no longer send a draft list the week before the meeting.
  - The partners will continue to meet once per month, on the second Wednesday.
  - The partners will update the snapshot once per month, for the monthly meeting.
  - Cases can be assigned outside of the monthly meeting, using the most recently distributed list. When a partner takes a new case, they should reply all to the most recent email letting everyone know which client has been assigned. The next eligible client on the list should be assigned (i.e. no “skipping”).
- The partners discussed the possibility of setting money aside for light touch cases. They also discussed leveraging community resources for self-resolving.
- The partners discussed policy for clients who lose housing multiple times. Lorena suggested looking at other communities’ deprioritization policies.
- Kim brought up that several clients have filed grievances about not being prioritized for housing resources, and that under TBC’s current grievance procedure, grievances are going to the Board Chair. Kate suggested that the community adopt a procedure that all grievances go to the CoC Lead, who can then write a letter informing the client that there is a community process and the reason they were not given resources.

### **FY18 RRH Projections**

- Kate passed out FY18 RRH Projections showing the number of households the CoC would expect to serve based on direct assistance amounts and case management capacity.
- Lisa raised concerns about whether the Housing Trust Fund grant will be available again next year.
- Kathy said Empowerhouse is unlikely to again receive the DOJ grant, which ends June 30, 2018.
- The partners raised concern about how clients paid for by another agency are captured in the average direct assistance calculation.
- Kate said she would go back and continue working on these numbers.

### **RRH Subpopulation Distributions**

- Kate passed out a sheet detailing how RRH funds could be distributed among subpopulations to better align with the proportions of those subpopulations seen in Point-in-Time Count data. The partners did not have time to discuss this document.

### **Prevention Update**

- Lorena provided a brief update on FredPrevent!
  - Dates of Service: 3/6/2017 – 6/30/2017
  - Total Expended in Direct Assistance: \$85,019.67
  - Total Prevention Households Assisted: 26

- Average Cost Per Client: \$3,269.99
- Total Diversion Households Assisted: 52
- NVFS would like to keep the diversion case manager position for FY18
- Lorena will be setting up community trainings on how prevention works so that the partners can better understand the project
- Lorena will come back to the group with next steps for transitioning the project back to a local provider

<b>CONCLUSION</b>		
<b>ACTION ITEMS</b>	<b>PERSON(s) RESPONSIBLE</b>	<b>DEADLINE</b>