



System Planning Committee Meeting

Date: July 13, 2018

Time: 1 PM

Location: George Washington Regional Commission

MEETING CALLED BY	Sam Shoukas (GWRC)
TYPE OF MEETING	Special Meeting
NOTE TAKER	Sam Shoukas
ATTENDEES	Tammy Torres (Empowerhouse) Lisa Crittenden (Loisann's Hope House) Lori Yelverton (Micah) Peg Phillips (Micah) Kristen Corrie (Micah) Kim Lally (TBC) Dave Cooper (TBC) Kathy Bridgeman (NVFS)- By phone Brian Sangutei (VA)- By phone Sam Shoukas (GWRC)
ABSENT	Kathy Anderson (Empowerhouse) Angie Sullivan (Empowerhouse) Meghann Cotter (Micah) Tara Best (Loisann's Hope House) Michele Porter-Will (Volunteers of America) Kate Gibson (GWRC)

DISCUSSION	
Introduction	
Prevention Discussion	
<ul style="list-style-type: none"> CoC staff reviewed the materials supplied to the group on the prevention program, including original proposal to NVFS, NVFS original VHSP application, Prevention job descriptions, and prevention data. 	

- The group asked some questions regarding staffing and other data points, which Kathy Bridgeman of NVFS was helpful in answering. These included income of participants, the way in which case management is provided and financial assistance vs case management assistance.
- The information is presented in order to provide providers with some idea about how the prevention program is running now and what works and does not work. The group can discuss what they would like the prevention program to look like in the future based on this information, though there were no recommendations on what that is.

Coordinated Assessment Discussion

- TBC is concerned about the distribution of funds/hours for coordinated assessment during the transition months of July –October. David Cooper wrote to CoC staff addressing his concerns about the uneven distribution of coverage hours. CoC staff presented data on the number of calls to be taken, rather than the number of hours to be covered. CoC staff suggested that the community go forward with the one number in order to provide TBC with some respite during the day while other providers take on the calls.
- David Cooper did not feel that the split was still even as there are the opportunity costs to consider. The group discussed whether the call line has to be 24/7 though there would be 24/7 access to emergency services.
- The group agreed that they would think about the options and come back to the meeting next week with some comments. In the meantime, Sam Shoukas will reach out to Alicia Lehmer with the HUD TA to discuss the 24/7 requirement in order to have further clarification.

CONCLUSION		
ACTION ITEMS	PERSON(S) RESPONSIBLE	DEADLINE