



FREDERICKSBURG REGIONAL
CONTINUUM OF CARE

System Planning Committee Meeting

Date: September 19, 2018

Time: 3 PM

Location: George Washington Regional Commission

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| MEETING CALLED BY | Sam Shoukas (GWRC) |
| TYPE OF MEETING | Monthly Meeting |
| NOTE TAKER | Sam Shoukas |
| ATTENDEES | Kathy Anderson (Empowerhouse) Tammy Torres (Empowerhouse) Tara Best (Loisann's Hope House) Lisa Crittenden (Loisann's Hope House) Angie Sullivan (Empowerhouse) Meghann Cotter (Micah) Lori Yelverton (Micah) Sam Shoukas (GWRC) |
| ABSENT | Dave Cooper (TBC) Kim Lally (TBC) Kathy Bridgeman (NVFS) Michele Porter-Will (Volunteers of America) Brian Sangutei (VA) |

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| DISCUSSION | |
| <p>Introduction</p> <p>Approve august 15, 2018 Minutes</p> <ul style="list-style-type: none"> Lori Yelverton moved to approve the minutes and Tara Best seconded the motion. The motion passed unanimously. <p>SPDAT Training</p> <ul style="list-style-type: none"> Training on the case management tool will be held at the United Way next week | |

(Sept 25). All case managers should attend. The training will allow case managers to be able to use the tool when planning their case management strategy with clients and is more in depth than the VI-SPDAT currently being used.

Coordinated Assessment Update

- Loisann’s Hope House has started the hiring process for the Coordinated Assessor. Applications have been received and are being reviewed. Hope House will narrow down the pool to the top 2-3 and then have a panel interview with all partners of the system planning committee to help with making a decision. Sam will develop a doodle poll for the interview days.
- Hope House has been working to cover the phones since Kristen has left. In order to assist, Hope House has hired a part-time person to assist staff with the line. Micah will be supporting Hope House by assisting with some funding for the PTE, which will happen through a budget amendment. Micah will also be working with volunteers on assisting with the line and preparing for how to best connect street folks to the line starting Nov. 1.
- CoC is still waiting on word from United Way about the possibility of having some of the line funded by capacity building grants. The finance committee is set to meet 9/19 to discuss the funding.
- Pieces of coordinated assessment that still need to be figured out include connection to CWS and street outreach. Staff will work with partners to come up with some draft policies to be presented at the next meeting.

Prevention Update

- Hope House has also started the hiring process for the 2 prevention specialist. 2 candidates have been interviewed who Hope House feels will fill the positions well, one of those being Cassandra from NVFS.

Case Manager Conferencing

- During the latest prioritization meeting, some concerns were raised regarding the difficulty of moving people out of shelter given the current housing environment in the region and the decrease in RRH funding. Case managers are concerned with long shelter stays and how to best support clients to progress without the needed resources. How to best prepare staff for these problem solving conversations and the strengthening the community’s direction toward self-resolve/diversion is a conversation that needs to be had on a broad community level. CoC staff will follow up with this committee about the next steps for addressing these concerns.

| CONCLUSION | | |
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| ACTION ITEMS | PERSON(S) RESPONSIBLE | DEADLINE |
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Approved 11/20/2018