



FREDERICKSBURG REGIONAL  
CONTINUUM OF CARE

## System Planning Committee Meeting

**Date:** November 20, 2018

**Time:** 11 AM

**Location:** George Washington Regional Commission

<b>MEETING CALLED BY</b>	Sam Shoukas (GWRC)
<b>TYPE OF MEETING</b>	Monthly Meeting
<b>NOTE TAKER</b>	Sam Shoukas
<b>ATTENDEES</b>	Angie Sullivan (Empowerhouse) Kathy Anderson (Empowerhouse) Tara Best (Loisann's Hope House) Linnea Albrycht (Loisann's Hope House) Meghann Cotter (Micah) Lori Yelverton (Micah) Dave Cooper (TBC)- on phone Kim Lally (TBC)- on phone Sam Shoukas (GWRC)
<b>ABSENT</b>	Lisa Crittenden (Loisann's Hope House) Tammy Torres (Empowerhouse) Kathy Bridgeman (NVFS) Michele Porter-Will (Volunteers of America) Brian Sangutei (VA)

<b>DISCUSSION</b>	
<p><b>Introduction</b></p> <p><b>Approval of September 19, 2018 Minutes</b></p> <ul style="list-style-type: none"> <li>Kim Lally moved to approve the minutes and Lori Yelverton seconded the motion. The motion carried unanimously.</li> </ul> <p><b>Approval of October 17, 2018 Minutes</b></p>	

- Tara Best moved to approved the minutes and Angie Sullivan seconded the motion. The motion carried unanimously.

**Coordinated Assessment**

- The Micah Blitz went well and they believe that they have gotten most people coming through the day center. Micah will begin connecting people to the one number unless there are some other extenuating circumstances that would not allow them to.
- Empowerhouse stated that they have increased calls since the one number has been in place and would like better communication and coordination between the two lines. CoC staff will share the Coordinated assessment log with all partners so that they are able to better track and coordinate callers by seeing if they have called the homeless helpline before.
- Linnea will be working through the list and is currently working on following up with people that are currently “in line” for shelter to check on their status.
- Hope House will work with their night staff to ensure that referrals are going to shelter afterhours so that if there was someone that was in need of shelter on the weekend, they can be considered, if no other people are on the waitlist that are outside.

**Prioritization Update**

- The system planning committee discussed needs of the prioritization list and changes that may be needed. Many discussed the need for a more robust case conferencing portion. The reliability of the tool was also discussed based on the results of the lists having TBC residents are usually lower than other agencies.
- CoC staff will do some data analysis to see if there is a reason for the lower scores for TBC and will go there. CoC staff will look at the last 3 months of prioritization data to understand if there is a pattern in the data among agencies.
- Empowerhouse discussed the need to look at how many people are crossing the 24 months of assistance in 3 years when use by numerous agencies are being taken into account and how that effects the assignment of cases.

**Data Wish List**

- CoC staff will be working to share data on each program at each meeting. Staff is looking for feedback from partners on what data they would like to see. Staff will send an email looking for feedback after the meeting.

CONCLUSION		
ACTION ITEMS	PERSON(S) RESPONSIBLE	DEADLINE

Approved 12/19/2018