



FREDERICKSBURG REGIONAL
CONTINUUM OF CARE

System Planning Committee Meeting

Date: February 28, 2019

Time: 1PM

Location: George Washington Regional Commission

MEETING CALLED BY	Sam Shoukas (GWRC)
TYPE OF MEETING	Monthly Meeting
NOTE TAKER	Sam Shoukas
ATTENDEES	Kathy Anderson (Empowerhouse) Tara Best (Loisann's Hope House) Lisa Crittenden (Loisann's Hope House) Meghann Cotter (Micah) Lori Yelverton (Micah) Kim Lally (TBC)-on phone Dave Cooper (TBC)-on phone Christian Zammis (individual) Sam Shoukas (GWRC)
ABSENT	Angie Sullivan (Empowerhouse) Brooke Pendleton (VA) Linnea Albrycht (Loisann's Hope House) Tammy Torres (Empowerhouse) Kathy Bridgeman (NVFS) Michele Porter-Will (Volunteers of America) Brian Sangutei (VA)

DISCUSSION	
Introduction	
Approval of January 16, 2019 Minutes	
<ul style="list-style-type: none"> Kathy Anderson moved to approve the minutes and Lori Yelverton seconded the motion. The motion carried unanimously. 	

System Planning Schedule

- The group discussed the possible need for additional meetings and discussed either increasing the meeting frequency to twice a month or having longer meetings and staying at one meeting a month. The group decided that they would rather schedule special meetings around particular topics that have urgency than change the current schedule.

Coordinated Entry Annual Training

- 2 trainings will be provided in March to fulfill the requirement for annual training for coordinated entry by HUD. Staff answering the phone line will receive a refresher training on the assessment process on March 14, 2019. Case managers completing coordinated assessments such as the VI-SPDAT, the housing barrier assessment and participating in the prioritization process will receive refresher training on March 28, 2019.

VHSP Year 2 Request

- CoC staff has talked with the state regarding the upcoming year 2 request. The release of the request for the state is not expected until April, but CoC staff is beginning to work with the funding and performance committee to develop the local process for finalizing a year 2 request. Funding and Performance Committee is working on getting the materials together, which will be approved by the CoC Board once the State request is released. As more information becomes available, the group will be notified.

Project Performance Standards

- Committee finished going through the project performance standards in detail to pass feedback to the Funding and Performance Committee.

Next meeting is scheduled for March 27, 2019 at 3 pm.

CONCLUSION		
ACTION ITEMS		
ACTION ITEMS	PERSON(S) RESPONSIBLE	DEADLINE