

**2019 FRCoC Application for VHSP Funding
Outreach; Emergency Shelter Operations; Rapid Re-Housing; Targeted
Prevention**

Please complete a separate application form for each outreach, emergency shelter operations, rapid re-housing, and targeted prevention project.

Application Information

Type of Project (select one):

- Outreach
- Emergency Shelter Operations
- Rapid Re-Housing
- Targeted Prevention

Type of Application (select one):

- Renewal (requesting level or reduced funding for existing project)
- Renewal with Expansion (requesting increased funding for existing project)

Applicant

Legal Name:

Type of Applicant: Non-Profit Housing Authority PDC Unit of Local Government

EIN/TIN: 54-1647219

Address: P.O. Box 1295, Fredericksburg, VA 22402

Application Contact

Name: David Cooper

Title: Executive Director

Phone: 540-899-9853 ext. 127

Email: dcooper@brisbencenterv.org

Line-Item Budget

Please complete line-item budget below. Budget amounts should reflect the VHSP request only. Other funding sources will be included on the Spending Plan (required attachment).

Note: Renewal projects can apply for renewal HMIS and Administration amounts up to the grantee's total FY19 HMIS and Administration amounts regardless of 5% and 3% caps. HMIS and Administration amounts across all FY20 project applications shall not exceed total FY19 HMIS and Administration amounts.

Expansion projects can apply for an HMIS expansion up to the amount where the combined renewal/expansion HMIS request is 5% of the combined renewal/expansion project subtotal and an Administration expansion up to the amount where the combined renewal/expansion Administration request is 3% of the combined renewal/expansion project subtotal.

	Renewal Amount	Expansion Amount
Outreach		
Case Management		
Limited Support Services		
Other (specify)		
Subtotal		
HMIS (up to 5% of subtotal)		
Computer Costs		
Fees and Licenses		
HMIS Staffing		
Training		
Other (specify)		
Administration (up to 3% of subtotal)		
Administration		
Total		

	Renewal Amount	Expansion Amount
Emergency Shelter Operations		
Case Management	19,866	
Limited Support Services		
Maintenance	20,000	
Rent		
Security		
Supplies	2,000	
Utilities	43,000	
Other (specify)		
Subtotal	84,866	
HMIS (up to 5% of subtotal)		
Computer Costs		
Fees and Licenses	273	
HMIS Staffing	4371	
Training		
Other (specify)		
Administration (up to 3% of subtotal)		
Administration	1876	
Total	91,386	

	Renewal Amount	Expansion Amount
Rapid Re-Housing		
Housing Search & Placement		
Housing Stabilization Case Management		
Housing Stabilization Financial Assistance		
Housing Stabilization Services		
Rent Arrears		

Rent Assistance		
Service Location Costs		
Veteran Housing Stabilization Financial Assistance		
Veteran Rent Arrears		
Veteran Rent Assistance		
Subtotal		
HMIS (up to 5% of subtotal)		
Computer Costs		
Fees and Licenses		
HMIS Staffing		
Training		
Other (specify)		
Administration (up to 3% of subtotal)		
Administration		
Total		

	Renewal Amount	Expansion Amount
Targeted Prevention		
Housing Search & Placement		
Housing Stabilization Case Management		
Housing Stabilization Financial Assistance		
Housing Stabilization Services		
Rent Arrears		
Rent Assistance		
Service Location Costs		
Subtotal		
HMIS (up to 5% of subtotal)		
Computer Costs		
Fees and Licenses		
HMIS Staffing		
Training		
Other (specify)		
Administration (up to 3% of subtotal)		
Administration		
Total		

Match

Please indicate sources of match. Match must equal 25% of requested amount and must be spent on eligible VHSP expenses, but does not need to be of the same VHSP Category as the request. Match must be from local or private sources. If the project is requesting partial or full waiver of the match requirement, please explain. (See Page 14 of the Virginia Homeless and Special Needs Housing Funding Guidelines for full explanation of the match requirement.)

Type	Source	VHSP Category	Amount
Cash	Private Sources	Choose an item.	6,000
Cash	Stafford County	Choose an item.	10,000
Cash	Spotsylvania County	Choose an item.	7,000

Narrative Responses

Provide a description that addresses the entire scope of the proposed project. (Character Limit: 3,000)

Since 1988, the Thurman Brisben Center (TBC) has operated Planning District 16's largest emergency shelter. Brisben's mission is to *provide at-risk and homeless men, women and children of Caroline County, King George County, Spotsylvania County, Stafford County, and the city of Fredericksburg with appropriate and essential shelter and services to affect positive life changes.*

Open 24 hours a day, 365 days a year, TBC provides emergency shelter for the literally homeless for approximately 90 days and at no charge. It maintains 80 beds: 20 for women; 28 for men; and 32 in eight units for families with children. The shelter comprises a 20,000 square foot, ADA compliant facility on the Fredericksburg bus line. The emergency shelter program includes 2.5 case managers—one with an MSW and one with an MA in Human Services Counseling. In FY18, the shelter served 590 persons, 90 of whom were children. In FY19, it is expected to serve 550 individuals and 383 households, 41 of which include children, for an average stay of 46 days. TBC's daily cost per resident is \$34. Services include a 24-hour staffed, secure facility, beds, showers, a computer lab, three meals a day, phone service, case management, job coaching, access to DSS and CSB services, an on-site infirmary and AA meeting, children's activity room, and more.

TBC is a longtime member of the Fredericksburg Regional Continuum of Care and adheres to its policies, procedures, and bylaws. It meets the eligibility standards and complies with the *Virginia Homeless and Special Needs Housing Funding Guidelines 2018 – 2020*. It is a 501(c)(3) nonprofit organization incorporated in Virginia.

Participating in the Housing First model, the Brisben Center works to ensure that homelessness is rare, brief, and non-recurring. In coordination with FRCoC's Systems Planning Committee, it participates in the Coordinated Assessment/Entry Process and data collection. TBC serves on FRCoC's Systems Planning Committee, Prioritization Committee, Board, and on PD16's Reentry Council. It is funded by each PD16 jurisdiction, the local and global United Way, USDA, businesses, individuals, faith communities and foundations, and VHSP grants.

The Thurman Brisben Center plays a critical role in the community's crisis response system. Providing 80 emergency shelter beds, and open 24/7, it is a last resort for hundreds of women, children, and men each year.

If renewal funding is being requested, explain how the project continues to meet a community need. If expansion funding is being requested, explain how the additional funds will increase system capacity and justify the community need for additional capacity. (Character Limit: 3,000)

The Brisben Center is a crucial component of PD16’s safety net. With a capacity for 29,200 bed nights, and service to as many as 590 (duplicated) residents a year, it houses over half of the district’s entire sheltered population. HUD’s Systems Performance Measurement shows in FY17 the district had a total HMIS count of 830. During that same time, TBC sheltered 522 unduplicated individuals, or 63% of the total.

Also in FY17, the Brisben Center maintained 49% of the district’s 163 year-round emergency shelter beds. This included 33% of family beds, and 74% of adult-only beds. (See HUD 2017 Housing Inventory Report.) We are proud to be a valuable part of the CoC’s goal to end homelessness, and we work tirelessly to make it so.

The need for emergency shelter in PD16 is continual. A snapshot of the CoC’s Shelter Referral List on April 23, 2019 included 47 single males, 27 single females, and 30 families. Clearly, the shelter system is at capacity, and has been so for years. TBC sheltered 538 (duplicated) individuals in FY15, 506 in FY16, 502 in FY 2017, and 590 in FY18. This fiscal year, we expect to serve 550 individuals, including 82 children.

TBC operates the only emergency shelter in PD16 that houses both individual men and women 24/7 throughout the year. Residents here do not have to vacate for the day. Instead, they have opportunities to work with case management, job coaches, DSS, and other service providers as they search for ways to afford housing. Demonstrably, they collectively increase their revenue—both employment income and benefits—which allows them to better afford market-rate accommodations. In the first eight months of this year, collective employment income rose from \$79,113 to \$171,358 or 117% for 261 adult clients who stayed long enough to meet with a case manager. 67 clients entered with wage income, and 108 exited with it—an increase of 61%. Average monthly wage income grew by 34% to \$1,587 among those with jobs.

HUD stipulates that an *emergency shelter* [is] to provide an immediate and safe alternative to sleeping on the streets, especially for homeless families with children (HUD, *four necessary parts of a continuum*). The Brisben Center is doing just that and more. In FY18, 40% of our clients reported having slept in places not meant for human habitation before coming to the Brisben Center. 54% reported having no income. 40% of our beds are reserved for families with children, and the family units are perpetually full. Because we are staffed 24/7, 365 days a year, we have the capacity to receive clients at any time of day or night. And we are flexible as to singles and families, males and females. Our facility is extraordinarily clean, safe, and child-friendly. We offer PD16 jurisdictions an invaluable service, and they respond with praise and financial support. We do indeed meet the community’s need.

Please indicate the breakdown of household types targeted by this project:

	Renewal	Expansion
Households with Children	11%	0%
Households without Children	89%	0%
Total	100%	100%

Certify that the project will adhere to the *FRCoC Coordinated Entry Policies & Procedures*, including the following requirements of the document:

- Follow the Housing First model
- Participate in the FRCoC Coordinated Entry Process and/or the Victim Service Coordinated Entry Process (including coordinated assessment for shelter/prevention and prioritization for rapid re-housing)
- Adhere to established project standards (including *FRCoC Rapid Re-Housing Policies & Procedures*)
- Collect data through HMIS or a comparable database

What percentage of households will be served through the Victim Service Coordinated Entry Process (including coordinated assessment for shelter/prevention and prioritization for rapid re-housing)?

	Renewal	Expansion
Households Served through Victim Service Coordinated Entry Process	0%	0%

Provide the following data. These numbers will be used to calculate anticipated number of households served by the project.

	Renewal	Expansion
Number of FTE Case Managers Dedicated to Project (could be fraction)	2.50	0

Ideal Caseload for 1 FTE Case Manager	24
Average Length of Stay for Project Participants	46
Average Financial Assistance Cost per Household (RRH/Prevention Only)	
Shelter Beds for Households without Children (Shelter Operations Only)	48
Shelter Beds for Households with Children (Shelter Operations Only)	32
Shelter Units for Households with Children (Shelter Operations Only)	8

Is there any unresolved monitoring or audit findings for any grants operated by the applicant or potential subrecipients? If yes, please explain. (Character Limit: 1,000)

- Yes No

Attachments (once per agency)

Organizational Certifications and Assurances
Board of Director Listing(s)