

**Fredericksburg Regional CoC  
2019 CoC Program Scoring Sheet  
CoC Planning**

**Instructions**

Only the Collaborative Applicant is eligible to apply for CoC planning funds. Per the FRCoC Funding Policies & Procedures, CoC planning projects should be reviewed for eligibility and threshold requirements to determine whether or not they should be accepted, but do not need to be scored if there are no projects of the same type to compare them to.

The CoC planning project will not be ranked and will not affect the CoC's available amount for new and renewal project applications as it is not counted as part of the CoC's final Annual Renewal Demand (ARD). HUD will conditionally select all CoC planning projects that pass eligibility and threshold review.

**Summary**

Applicant:

Name of Planning Project in e-snaps:

Amount Requested:

**Threshold Review**

Category	Scoring Factors	Available	Received	Comments
Applicant Threshold Requirements	Applicants requesting funds through any FRCoC collaborative application process must meet <b>all</b> of the following conditions: (1) Be a member of the FRCoC as defined in the Bylaws. (2) Agree to adhere to the FRCoC Coordinated Entry Policies & Procedures, including the following requirements of that document: (a) Follow the Housing First model (b) Participate in the FRCoC Coordinated Entry Process and/or Victim Service Coordinated Entry Process (c) Adhere to established project standards (d) Collect data through HMIS or a comparable database (3) Meet the eligibility requirements of the funding agency.	Pass/Fail		

Applicant Eligibility	<p>Applicant must be one of the following to apply for CoC Program funding: non-profit organization, state, local government, instrumentality of a state or local government, or public housing authority.</p> <p>Only the Collaborative Applicant is eligible to apply for CoC planning funds.</p>	Pass/Fail		
Project Eligibility Threshold	<p>Projects must meet <b>all</b> of the following criteria to be considered:</p> <p>(1) Project applicants and potential subrecipients must meet the eligibility requirements of the CoC Program as described in 24 CFR part 578 and provide evidence of eligibility required in the application (e.g., nonprofit documentation).</p> <p>(2) Project applicants and subrecipients must demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds. Demonstrating capacity may include a description of the applicant/subrecipient experience with similar projects and with successful administration of SHP, S+C, or CoC Program funds or other federal funds.</p> <p>(3) Project applicants must submit the required certifications as specified in this NOFA.</p> <p>(4) The population to be served must meet program eligibility requirements as described in the Act and 24 CFR part 578 and Section II.B.10.f of this NOFA.</p> <p>(5) Project applicants, except Collaborative Applicants that only receive awards for CoC planning costs and, if applicable, UFA Costs, must agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a recipient or subrecipient must not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers must use a comparable database that meets the needs of the local HMIS.</p>	Pass/Fail		
Project Quality Threshold	<p>CoC planning projects, submitted only by the CoC's designated Collaborative Applicant, must receive <b>at least 3 out of the 5 points</b> available to be considered:</p> <p>(1) Governance and Operations-The CoC conducts meetings of the entire CoC membership that are inclusive and open to members and demonstrates the CoC has a written governance charter in place that includes CoC policies (1 point);</p> <p>(2) CoC Committees-The CoC has CoC-wide planning committees, subcommittees, or workgroups to address homeless needs in the CoC's geographic area that recommends and sets policy priorities for the CoC. (1</p>	5		

	<p>point);</p> <p>(3)The proposed planning activities that will be carried out by the CoC with grant funds are compliant with the provisions of 24 CFR 578.7. (2 points); and</p> <p>(4)The funds requested will improve the CoC’s ability to evaluate the outcome of both CoC Program-funded and ESG-funded projects. (1 point)</p>			
Additional Requirements	<p>Must meet <b>all</b> of the following criteria to be considered:</p> <p>(1) Project applicants and potential subrecipients must have satisfactory capacity, drawdowns, and performance for existing grant(s) as evidenced by timely reimbursement of subrecipients, regular drawdowns, and timely resolution of any monitoring findings.</p> <p>(2) For expansion projects, project applicants must articulate the part of the project that is being expanded. Additionally, the project applicants must clearly demonstrate that they are not replacing other funding sources.</p> <p>(3) Project applicants must demonstrate they will be able to meet all timeliness standards per 24 CFR 578.85.</p>	Pass/Fail		
Match	The recipient or subrecipient must match all grant funds, except for leasing funds, with no less than 25% of funds or in-kind contributions from other sources	Pass/Fail		

## Project Review

Category	Scoring Factors	Available	Received	Comments
Meets Community Need or Fills Gap	<p>2 points: Project continues to meet a community need and/or fills a gap in FRCoC services.</p> <p>1 point: Project somewhat meets a need and/or fills a gap.</p> <p>0 points: Project does not meet a need and/or fill a gap.</p>	2		
Compliance with 24 CFR 578.7	<p>1 point: The proposed planning activities that will be carried out by the CoC Lead Agency comply with the provisions of 24 CFR 578.7.</p> <p>0 points: Proposed activities do not comply with 24 CFR 578.7.</p>	1		
CoC Improvement	<p>1 point: Funds requested will improve the CoC’s ability to evaluate the outcomes of both CoC Program-funded and ESG-funded projects.</p> <p>0 points: Funds requested will not improve the CoC’s ability to evaluate the outcomes of both CoC Program-funded and ESG-funded projects.</p>	1		
Capacity	2 points: Staff, organizational structure and capacity, and internal coordination are sufficient to carry out proposed activities.	2		

	1 point: Staff, organizational structure and capacity, and internal coordination are somewhat sufficient. 0 points: Staff, organizational structure and capacity, and internal coordination are not sufficient.			
Prior Experience	2 points: Applicant/sub recipients have previous experience in effectively utilizing state funds and performing proposed eligible activities AND serving proposed target population. 1 point: Applicant/sub recipients have experience with only one. 0 points: Applicant/sub recipients have experience with neither.	2		
Findings	1 point: Applicant does not have any unresolved monitoring or audit findings or has an adequate plan to address issues. 0 points: Applicant does have unresolved monitoring or audit findings and does not have an adequate plan to address issues.	1		
Spending Rates	DEDUCT 1 point for programs that DID NOT fully expend grant award for last full year of operation.	0		
<b>Total</b>		<b>9</b>		

**Additional Comments**

**Changes Needed Before Collaborative Application Submitted (if any)**