

**2019 FRCoC Supplemental Application for CoC Program Funding
Permanent Supportive Housing; Rapid Re-Housing;
Joint Transitional Housing & Rapid Re-Housing**

Please complete a separate application form for each permanent supportive housing, rapid re-housing, and joint transitional housing & rapid re-housing project.

Application Information

Applicant

Legal Name:

EIN/TIN:

Type of Supplemental Application (select one):

- Renewal (supplemental application for renewal project)
- Renewal and Expansion (supplemental application for both renewal and expansion projects)
- New (supplemental application for new project)

Note: While the supplemental application for renewal and expansion funding can be submitted on one form, the amounts will be ranked separately by the Funding & Performance Committee.

Name of Renewal Project in e-snaps:

Name of New or Expansion Project in e-snaps:

Type of Project (select one):

- Permanent Supportive Housing
- Rapid Re-Housing
- Joint Transitional Housing & Rapid Re-Housing

Narrative Responses

- 1. If renewal funding is being requested, explain how the project continues to meet a community need. If new/expansion funding is being requested, explain how the additional funds will increase system capacity and justify the community need for additional capacity. Be sure to use data to support the demonstrated need. (Character Limit: 3,000)**
- 2. Certify that the project will adhere to the *FRCoC Coordinated Entry Policies & Procedures*, including the following requirements of the document:**

- Follow the Housing First model

- Participate in the FRCoC Coordinated Entry Process and/or the Victim Service Coordinated Entry Process (including coordinated assessment for shelter/prevention and prioritization for rapid re-housing)

Adhere to established project standards (including *FRCoC Rapid Re-Housing Policies & Procedures*)

Collect data through HMIS or a comparable database

3. **Renewal Projects Only:** Describe the systems in place to ensure that households experiencing homelessness are moved quickly to permanent housing and remain stably housed. Be sure to include data demonstrating the outcomes of these systems. (Character Limit: 3,000)
4. **Renewal Projects Only:** Describe specifically the strategies used to assist participants with both increasing their employment and/or income and maximizing their ability to live independently. Be sure to include data demonstrating the outcomes of these strategies. (Character Limit: 3,000)
5. Describe how the project leverages mainstream resources to support clients as they prepare to move-on from project involvement. Provide project and community level examples. (Character Limit: 3,000)
6. Describe how the project leverages partnerships within the homelessness response system to limit duplication. (Character Limit: 3,000)
7. Describe how the project ensures that participants are not terminated from the project for the following reasons: failure to participate in supportive services; failure to make progress on a service plan; loss of income or failure to improve income; being a victim of domestic violence; any other activity not covered in a lease agreement typically found in the project's geographic area. Provide specific policies or examples to demonstrate these strategies. (Character Limit: 3,000)
8. **For DV projects only:**

Rate of Housing Placement of DV Survivors (percentage)	
Rate of Housing Retention of DV Survivors (percentage)	

8a. Describe how the rate of housing placement and housing retention was calculated and the data source (e.g., HMIS, comparable database, other administrative data, external data source). (Character Limit: 500)

8b. Describe how the project ensures DV survivors experiencing homelessness are assisted to quickly move into permanent housing. (Character Limit: 2,000)

8c. Describe how the project ensures the safety of DV survivors experiencing homelessness by:

- (a) training staff on safety planning;
- (b) adjusting intake space to better ensure a private conversation;
- (c) conducting separate interviews/intake with each member of a couple;
- (d) working with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance;
- (e) maintaining bars on windows, fixing lights in the hallways, etc. for congregate living spaces operated by the applicant;
- (f) keeping the location confidential for dedicated units and/or congregate living spaces set-aside solely for use by survivors (Character Limit: 2,000)

8d. Describe the organization’s experience in utilizing trauma-informed, victim-centered approaches to meet needs of DV survivors and how, if funded, the project will utilize trauma-informed, victim-centered approaches to meet needs of DV survivors by:

- (a) prioritizing participant choice and rapid placement and stabilization in permanent housing consistent with participants’ preferences;
- (b) establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
- (c) providing program participants access to information on trauma, e.g., training staff on providing program participant with information on trauma;
- (d) placing emphasis on the participant’s strengths, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;
- (e) centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;
- (f) delivering opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and (g) offering support for parenting, e.g., parenting classes, childcare. (Character limit: 4,000)

8e. Describe how the project meets the services needs and ensures DV survivors experiencing homelessness were assisted to quickly move into permanent housing while addressing their safety needs, including child custody, legal services, criminal history, bad credit history, education, job training, employment, physical/mental healthcare, drug and alcohol treatment, and childcare. (Character limit: 2,000)

9. Provide the following data. These numbers will be used to calculate anticipated number of households served by the project.

	Renewal	New/Expansion
Number of FTE Case Managers Dedicated to Project (could be fraction)		
Ideal Caseload for 1 FTE Case Manager		
Average Length of Stay for Project Participants		
Average Financial Assistance Cost per Household (RRH/PSH Only)		
Shelter Beds for Households without Children (Joint TH/RRH Only)		
Shelter Beds for Households with Children (Joint TH/RRH Only)		
Shelter Units for Households with Children (Joint TH/RRH Only)		

10. Provide a description of project staff capacity to include experience and training. If any staff dedicated to the project are also dedicated to other projects, explain the breakdown of hours by project. (Character Limit: 3,000)

11. Provide evidence of organizational capacity to include governance, leadership, experience, and financial management. (Character Limit: 3,000)

12. Are there any unresolved monitoring or audit findings for any grants operated by the applicant or potential subrecipients? If yes, please explain. (Character Limit: 1,000)

Yes No

Attachments (each project)

Project Policies & Procedures

Project Job Descriptions (must be housing-focused)

For DV Renewal Projects: FRCoC Data Sheet

Attachments (once per agency)

Spending Plan

Board of Director Listing(s)

Org Chart

990 (if applicable)

Profit and Loss Statement (prior year and most recent YTD)