



FREDERICKSBURG REGIONAL
CONTINUUM OF CARE

System Planning Committee Meeting

Date: July 17, 2019

Time: 3PM

Location: George Washington Regional Commission

MEETING CALLED BY	Sam Shoukas (GWRC)
TYPE OF MEETING	Monthly Meeting
NOTE TAKER	Sam Shoukas
ATTENDEES	Tammy Torres (Empowerhouse) Angie Sullivan (Empowerhouse) Lisa Crittenden (Loisann's Hope House) Linnea Albrycht (Loisann's Hope House) Meghann Cotter (Micah) Lori Yelverton (Micah) Dave Cooper (TBC) Kim Lally (TBC) Christian Zammas (Individual) Sam Shoukas (GWRC)
ABSENT	Kathy Anderson (Empowerhouse) Brian Sangutei (VA) Brooke Pendleton (VA) Michelle Patton-Swisher (Spotsylvania County Schools) Michele Porter-Will (Volunteers of America) Tara Best (Loisann's Hope House)

DISCUSSION	
Introduction	
Approval of June 26, 2019 Minutes	
<ul style="list-style-type: none"> Kim Lally moved to approve the minutes and Christian Zammas seconded the motion. The motion carried unanimously. 	

Coordinated Entry Policies and Procedures

- Staff presented proposed revisions to the coordinated entry policies and procedures to clarify language and update changes to the coordinated entry access given changes in the homelessness helpline. Committee went through proposed changes to make revisions. Revisions will continue at next meeting before being finalized by the CoC Board around October.
- During the discussion, group also discussed revisions to the community barrier assessment. Kelsey, community housing locator, will send around the old form as well as proposed changes for comments. Sam will review DHCD guidelines to ensure that then new form remains in compliance with the old for. The revised form will come back to the group for a final vote.

Policies and Procedures Working Groups

- CoC staff requested volunteers for the project policies and procedures that will begin in the last quarter of the year. Volunteers are as follows:
 - Street outreach: TBC and Micah
 - Prevention: Hope House, Christian and Empowerhouse
 - Emergency Shelter: TBC, Hope House, Empowerhouse, and Micah
 - Permanent Supportive Housing: Micah, Hope House, and Empowerhouse

Agency Discussions

- Agencies shared upcoming events as well as job openings with the group.

Next meeting is scheduled for August 21, 2019 at 3 pm.

CONCLUSION		
ACTION ITEMS	PERSON(S) RESPONSIBLE	DEADLINE