



FREDERICKSBURG REGIONAL  
CONTINUUM OF CARE

**System Planning Committee Meeting**

**Date:** August 21, 2019

**Time:** 3PM

**Location:** George Washington Regional Commission

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| <b>MEETING CALLED BY</b> | Sam Shoukas (GWRC)  |
| <b>TYPE OF MEETING</b>   | Monthly Meeting   |
| <b>NOTE TAKER</b>        | Sam Shoukas   |
| <b>ATTENDEES</b>         | Kathy Anderson (Empowerhouse)<br>Lisa Crittenden (Loisann's Hope House)<br>Linnea Albrycht (Loisann's Hope House)<br>Tara Best (Loisann's Hope House)Meghann Cotter (Micah)<br>Lori Yelverton (Micah)<br>Dave Cooper (TBC)<br>Kim Lally (TBC)<br>Michelle Patton-Swisher (Spotsylvania County Schools)<br>Sam Shoukas (GWRC)<br>Anne Marie (AmeriCorps VISTA) |
| <b>ABSENT</b>            | Tammy Torres (Empowerhouse)<br>Angie Sullivan (Empowerhouse)<br>Christian Zammis (Individual)<br>Brooke Pendleton (VA)<br>Michele Porter-Will (Volunteers of America)   |

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|--|---|
| <b>DISCUSSION</b>                        |   |
| <b>Introduction</b>                      | <ul style="list-style-type: none"> <li>Anne Marie, the new AmeriCorps VISTA, was introduced to the group. Anne Marie will be working with the partners throughout the year to help maintain compliance and stay competitive for funding.</li> </ul> |
| <b>Approval of July 17, 2019 Minutes</b> |   |

- Kathy Anderson moved to approve the minutes and Lori Yelverton seconded the motion. The motion carried unanimously.

### **VHSP Monitoring Visits**

- All providers currently funded by VHSP funding will receive monitoring visits from DHCD at the end of Aug/beginning of Sept.
- CoC Lead will offer assistance as needed as the agencies prepare for their visits.

### **Furniture Bank**

- In order for the furniture bank to continue at Micah, outside resources are needed. Micah Board has set end of year to find support to continue or to figure out an alternative plan. Providers discussed their ability to contribute and will work with Meghann on a revised MOU for those willing to contribute to the project.
- CORT has been working with Meghann to receive donated items, but communication and actual deliveries are delayed and difficult.

### **Community Housing Barrier Assessment**

- Form revisions were sent by Kelsey last month and there were no comments received other than adding a revision date to the form. CoC staff was able to compare the form to the VHSP requirements and determined that it continues to meet compliance necessary for grantees. Empowerhouse stated that they would like additional time to provide comments if needed on any changes, but that would not hold vote.
- Kim Lally motioned to pass the revised form as presented and Tara Best seconded the motion. The motion passed unanimously.

### **Coordinated Entry Policies and Procedures - Continued**

- Group continued revisions to the Coordinated Entry Policies and Procedures. Final revisions will be shared with group at next meeting to prepare for public comment period and then CoC Board.

### **2020 Census**

- CoC staff attended regional Census training last week to discuss the upcoming census and what assistance to target those hardest to count. CoC staff will continue to be involved on in these conversations on behalf of the homeless service providers. Group agreed.
- Group stated in the past there have been coordination issues with Census staff coming to the shelters and they would like to have better working relationship with them this year. This group will continue to provide information on needs to staff to relay to Census group and make sure that coordination is effective.

### **Agency Discussions**

- Agencies shared news from their agencies

**Next meeting is scheduled for September 18, 2019 at 3 pm.**

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| <b>CONCLUSION</b>   |                              |                 |
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| <b>ACTION ITEMS</b> | <b>PERSON(S) RESPONSIBLE</b> | <b>DEADLINE</b> |
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