



FREDERICKSBURG REGIONAL
CONTINUUM OF CARE

System Planning Committee Meeting

Date: September 18, 2019

Time: 3PM

Location: George Washington Regional Commission

MEETING CALLED BY	Sam Shoukas (GWRC)
TYPE OF MEETING	Monthly Meeting
NOTE TAKER	Sam Shoukas
ATTENDEES	Kathy Anderson (Empowerhouse) Tammy Torres (Empowerhouse) Angie Sullivan (Empowerhouse) Linnea Albrycht (Loisann's Hope House) Tara Best (Loisann's Hope House) Cait Woodward (Loisann's Hope House) Meghann Cotter (Micah) Lori Yelverton (Micah) Dave Cooper (TBC) Sam Shoukas (GWRC) Anne Marie (AmeriCorps VISTA)
ABSENT	Lisa Crittenden (Loisann's Hope House) Kim Lally (TBC) Michelle Patton-Swisher (Spotsylvania County Schools) Christian Zammis (Individual) Brooke Pendleton (VA) Michele Porter-Will (Volunteers of America)

DISCUSSION	
Introductions Approval of August 21, 2019 Minutes <ul style="list-style-type: none"> Kathy Anderson moved to approve the minutes and Lori Yelverton seconded the 	

motion. The motion carried unanimously.

VHSP Monitoring Visits

- All providers having completed monitoring visits with DHCD for activities funded by VHSP grants. Final finding letters will be received within 30 days of visits.
- CoC Lead will offer assistance to remedy any findings of the visits and will work with DHCD staff in presenting a presentation on Housing plans as was noted as a common challenge in the community.

AmeriCorps VISTA Goals

- Anne Marie presented on community goals as identified in meetings with each of the community partners. Anne Marie will begin working on drafting prevention policies and progress to other project types throughout the last quarter of the year.

HMIS Data Standards – Timeliness

- Homeward has proposed a revision to the HCIS policies and procedures and would like to update the timeliness standards for data entry from 1 week to 3 days to better align with APR and other reporting timelines. The group agreed to revise the timeliness standards for the Fredericksburg Regional CoC to match.

Housing Trust Fund

- DHCD has released Housing Trust Fund applications. CoC Coordinator will release instructions for requesting a letter of support from the CoC early next week. Applications are due directly from the agencies by October 30, 2019.

Racial Disparity Analysis

- As part of the HUD CoC Program application, CoC staff completed a racial disparity analysis of homelessness prevalence and outcomes as related to race and ethnicity. The analysis was shared with the group and possible causes and solutions were discussed.

Agency Discussions

- Agencies shared news from their agencies.

Next meeting is scheduled for October 16, 2019 at 3 pm.

CONCLUSION		
ACTION ITEMS	PERSON(S) RESPONSIBLE	DEADLINE