



FREDERICKSBURG REGIONAL
CONTINUUM OF CARE

System Planning Committee Meeting

Date: October 16, 2019

Time: 3PM

Location: George Washington Regional Commission

MEETING CALLED BY	Sam Shoukas (GWRC)
TYPE OF MEETING	Monthly Meeting
NOTE TAKER	Sam Shoukas
ATTENDEES	Kathy Anderson (Empowerhouse) Tammy Torres (Empowerhouse) Angie Sullivan (Empowerhouse) Lisa Crittenden (Loisann's Hope House) Linnea Albrycht (Loisann's Hope House) Tara Best (Loisann's Hope House) Cait Woodward (Loisann's Hope House) Meghann Cotter (Micah) Lori Yelverton (Micah) Peg Phillips (Micah) Kim Lally (TBC) Dave Cooper (TBC) Michelle Patton-Swisher (Spotsylvania County Schools) Nancy Price (Rappahannock Area Community Services Board) Joe Wiggins (Rappahannock Area Community Services Board) Sam Shoukas (GWRC) Anne Marie (AmeriCorps VISTA)
ABSENT	Christian Zammis (Individual) Brooke Pendleton (VA) Michele Porter-Will (Volunteers of America)

DISCUSSION	
Introductions	

- Joe Wiggins and Nancy Price from RACSB are joining the group to discuss their PSH project that was recently awarded.

Approval of September 18, 2019 Minutes

- Lori Yelverton moved to approve the minutes and Tara Best seconded the motion. The motion carried unanimously.

VHSP Monitoring Visits

- All providers have completed monitoring and the last provider is waiting on their finding letter. The providers are requesting a separate meeting to discuss findings and prepare for upcoming VHSP quarterly call. CoC staff will send out doodle to schedule that conversation.

VHSP Quarterly Call

- The group of grantees agreed that November 1, 2019 at 10AM works best for the quarter 1 call with Taylor Ryan at DHCD. CoC staff will confirm requested date/time with Taylor and will send out additional instructions for the call as they come available.

Permanent Supportive Housing

- **RACSB Grant Award**
 - The RACSB has been awarded a grant through the Department of Behavioral Health and Disability Services (DBHDS) for PSH units for those with SMI. They are currently in the process of writing an operations manual for the program and will be working with DBHDS staff to complete this. From there, staff will be hired. The estimated start date of housing folks will be 2 months.
 - The RACSB will work with the CoC list and partners to accept referral for the beds. In the first year, internal referrals as well as referrals from the CoC will be the only source of referrals for the beds. The beds will serve 30 individuals.
- **Prioritization List for PSH tracking**
 - Micah has drafted tracking sheet for those in the documented chronic “folder” which puts someone in the running for PSH beds as they come available. Once a bed comes available, the assessment of case management needs will be completed and the priority score will be calculated. From there beds will be assigned.

Prevention and Housing Location services

- Micah and Hope House had discussed starting a 2 month pilot in assisting prevention clients with housing location services. The pilot would provide assistance to those that are hardest to serve and would be used to determine how many referrals they may receive in order to best understand the capacity and funding needs of the program to continue the partnership.
- However, with the resignation of Kelsey, the housing locator, this pilot will be put on hold for now. In addition, Micah will work with CoC staff to develop a housing

location MOU for all partners so that the division and responsibility of relationship is clear.

Agency Discussions

- There were no agency level discussions needed at this time.

Next meeting is scheduled for November 20, 2019 at 3 pm.

CONCLUSION		
ACTION ITEMS		
ACTION ITEMS	PERSON(s) RESPONSIBLE	DEADLINE