

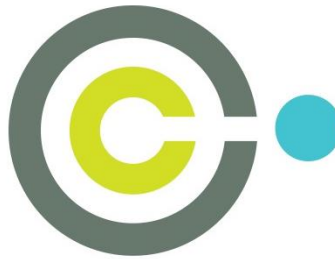


FREDERICKSBURG REGIONAL
CONTINUUM OF CARE

Funding & Performance Committee Meeting Agenda
May 5, 2021

- Introductions
- Approve April 7, 2021 Minutes (ACTION ITEM)
- Approve April 22, 2021 Minutes (ACTION ITEM)
- Succession Planning
- Evaluation and Monitoring Plan draft

Next meeting: June 2, 2021 at 9AM



FREDERICKSBURG REGIONAL
CONTINUUM OF CARE

Funding & Performance Meeting

Date: April 7, 2021

Time: 9am

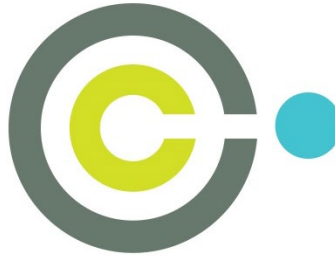
Location: Virtual via GoToMeeting

MEETING CALLED BY	Aisha Balogun (AmeriCorps VISTA)
TYPE OF MEETING	Monthly
NOTE TAKER	Aisha Balogun (AmeriCorps VISTA)
ATTENDEES	Christen Gallik (Fredericksburg DSS) Sarah Walsh (RUW) Dee Smith (CVHC) Aisha Balogun (AmeriCorps VISTA)
ABSENT	

DISCUSSION	
<p>Introductions</p> <p>Approval of March 3, 2021 Minutes</p> <ul style="list-style-type: none"> Christen Gallik motioned to approve the minutes, pending the correction of name spelling. Dee Smith seconded. The motion carried unanimously. <p>Evaluation and Monitoring draft</p> <ul style="list-style-type: none"> Aisha Balogun presented the first portion of the Evaluation and Monitoring Plan draft. The Committee had no questions or comments at the time. <p>VHSP estimated timeline, NOFA, and applications</p> <ul style="list-style-type: none"> The Committee reviewed updated VHSP application materials. Christen Gallik indicated previous struggles for applicants regarding the demonstration of need. Aisha will update the VHSP Narrative sections and Project Review scoresheet with a mini-worksheet to encourage the inclusion of data. 	

Next Meeting: May 5, 2021 at 9am

Conclusion:



FREDERICKSBURG REGIONAL
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Funding & Performance Committee

Date: April 22, 2021

Time: 2pm

Location: Virtual via GoToMeeting

MEETING CALLED BY	Aisha Balogun (AmeriCorps VISTA)
TYPE OF MEETING	Special
NOTE TAKER	Aisha Balogun (AmeriCorps VISTA)
ATTENDEES	Sarah Walsh (RUW) Dee Smith (CVHC) Kate Gibson (GWRC) Aisha Balogun (AmeriCorps VISTA)
ABSENT	Christen Gallik (Fredericksburg DSS)

DISCUSSION	
Introductions	
VHSP Application Review	
<ul style="list-style-type: none">Kate Gibson provided an overview of received applications and materials to the Committee. CoC staff left the room while the Committee discussed funding decisions and project ranking.	
Next Meeting: May 5, 2021 at 9am	
Conclusion:	

FRCoC Monitoring Plan Ideas

Goal

Establish a process for CoC staff and Committees to review project compliance with CoC policies and procedures.

Elements to Monitor

- Adherence to Housing First
- Participation in Coordinated Entry
- Collecting data through HMIS (or comparable) in compliance with relevant data quality standards
- Compliance with Community Program Standards
- Compliance with Approved or Amended Project Application (CoC funded only)
- Compliance with state and federal grant requirements

Potential monitoring approaches

Final plan can include a mix of approaches. Which would work best for our community's needs and resources?

- Site visits
- Staff interviews
- Client interviews
- Document reviews (organization policies, program policies, job descriptions, etc)
- Self-assessments
- Data quality checks (HMIS only)
- Desk Audit
- Client file review
- Other approaches?

Review Frequency

Which timeframe would work best for our community?

- Monthly
- Quarterly
- Annually
- Other

Community Examples

[Monitoring Plan: San Diego Regional Task Force on Homelessness](#)

[System Performance Monitoring Plan: The Coalition of Homeless Services Providers](#)

Sources

[Performance Management in a Housing First Context: A Guide for Community Entities \(Homeless Hub\)](#)