

FY22 FRCoC Cover Letter for VHSP Funding

A separate cover sheet is required for each project application.

Applicant

Legal Name: Lisa Crittenden

Type of Applicant (select one): Non-Profit Housing Authority PDC Unit of Local Government
EIN/TIN:51-1419314

Address:

902 Lafayette Blvd.
Fredericksburg, VA 22401

Application Contact

Name: Lisa Crittenden

Title: Chief Executive Officer

Phone: 540-371-0831

Email: lisacrittenden@loisannshopehouse

Project Name: LHH Emergency Shelter

Project Type (select one):

- Coordinated Assessment Outreach Emergency Shelter Operations
 Rapid Re-Housing Targeted Prevention Housing Location
 CoC Planning (Only the CoC Lead Agency is eligible to apply for CoC Planning VHSP funding.)

Type of Application (select one):

- Renewal (requesting level or reduced funding for existing project)
 Renewal with Expansion (requesting increased funding for existing project)

Renewal Amount Requested: \$45,913

Expansion Amount Requested:

Approximate number of people this program will serve: 40 HH/135 individuals

The applicant organization's governing board discussed and/or approved this application for funding at a meeting held on April 13, 2021 (date). If this application has not yet been discussed, it will be discussed at the next meeting of the governing board, which will be held on _____ n/a _____ (date).

The applicant organization named above will act as the responsible fiscal agent for any funds received and will comply with applicable tax laws, regulations, and CoC policies. By signing this application, we agree that we have read and approve of the content of this application.

Board Chair:



Signature 4/17/21
Date

Executive Director:



Signature 4/16/2021
Date

FY22 FRCoC Application for VHSP Funding Outreach; Emergency Shelter Operations; Rapid Re-Housing; Targeted Prevention

Please complete a separate application form for each outreach, emergency shelter operations, rapid re-housing, and targeted prevention project.

Application Information

Type of Application (select one):

- Renewal (requesting level or reduced funding for existing project)
- Renewal with Expansion (requesting increased funding for existing project)

Applicant

Applicant Name: Loisann’s Hope House
Project Name: Emergency Shelter

Line-Item Budget

Please complete line-item budget below. Budget amounts should reflect the VHSP request only.

Note: Renewal projects can apply for renewal HMIS and Administration amounts up to the grantee’s total FY21 HMIS and Administration amounts regardless of 5% and 3% caps. HMIS and Administration amounts across all FY22 project applications will not exceed allowable 5% and 3% caps across the community.

Expansion projects can apply for an HMIS expansion up to the amount where the combined renewal/expansion HMIS request is 5% of the combined renewal/expansion project subtotal and an Administration expansion up to the amount where the combined renewal/expansion Administration request is 3% of the combined renewal/expansion project subtotal.

	Renewal Amount	Expansion Amount
Outreach		
Case Management		
Limited Support Services		
Other (specify)		
Subtotal		
HMIS (up to 5% of subtotal)		
Computer Costs		
Fees and Licenses		
HMIS Staffing		
Training		
Other (specify)		
Administration (up to 3% of subtotal)		
Administration		
Total		

	Renewal Amount	Expansion Amount
Emergency Shelter Operations		
Case Management	40,000	
Limited Support Services		
Maintenance		
Rent		
Security		
Supplies		
Utilities	5,913	
Other (specify)		
Subtotal	45,913	
HMIS (up to 5% of subtotal)		
Computer Costs		
Fees and Licenses	500	
HMIS Staffing	1,795.65	
Training		
Other (specify)		
Administration (up to 3% of subtotal)	1,377.39	
Administration		
Total	49,586.04	

	Renewal Amount	Expansion Amount
Rapid Re-Housing		
Housing Search & Placement		
Housing Stabilization Case Management		
Housing Stabilization Financial Assistance		
Housing Stabilization Services		
Rent Arrears		
Rent Assistance		
Service Location Costs		
Veteran Housing Stabilization Financial Assistance		
Veteran Rent Arrears		
Veteran Rent Assistance		
Subtotal		
HMIS (up to 5% of subtotal)		
Computer Costs		
Fees and Licenses		
HMIS Staffing		
Training		
Other (specify)		
Administration (up to 3% of subtotal)		
Administration		
Total		

	Renewal Amount	Expansion Amount
Targeted Prevention		
Housing Search & Placement		
Housing Stabilization Case Management		
Housing Stabilization Financial Assistance		
Housing Stabilization Services		
Rent Arrears		
Rent Assistance		
Service Location Costs		
Subtotal		
HMIS (up to 5% of subtotal)		
Computer Costs		
Fees and Licenses		
HMIS Staffing		
Training		
Other (specify)		
Administration (up to 3% of subtotal)		
Administration		
Total		

Match

Please indicate sources of match. Match must equal 25% of requested amount and must be spent on eligible VHSP expenses, but does not need to be of the same VHSP Category as the request. Match must be from local or private sources. If the project is requesting partial or full waiver of the match requirement, please explain. (See Page 19 of the Virginia Homeless and Special Needs Housing Funding Guidelines 2020-2022 for full explanation of the match requirement.)

Type	Source	VHSP Category	Amount
Cash	Individual contributions	Emergency Shelter Operations	15,151.29
Choose an item.		Choose an item.	
Choose an item.		Choose an item.	

Narrative Responses

- 1) Provide a description that addresses the entire scope of the proposed project.** (Character Limit: 3,000)

For over 32 years Loisann's Hope House is more than just a shelter; It provides permanent solutions. Dedicated to leave no family homeless! We address those experiencing a housing crisis and mitigate those entering homelessness. Emergency shelter, financial assistance, intensive case management, and other services are provided to prevent evictions, losing homes, and or becoming homeless. The emergency shelter is tailored to assess families and match them with housing resources and services;

And most importantly place them into their own homes. Shelter gets families off the street; provide safety, protection from the weather and temporary residence. Emphasis is placed on housing, employment, increased income, transportation, and childcare.

Loisann's Hope House is 24 hours 365 days a year fully staffed facility. The campus has expanded to include 5 homes, 3 acres of property, maintains 19 family units, and 57 beds for families with children. The shelter comprises of an ADA compliant facility on the Fredericksburg bus line. The emergency shelter program includes 2 Housing Counselors and 1 Child Service Coordinator working directly with the children. In FY 21 through March 31, 2021 the shelter served 125 persons, 68 children and 41 households with an average stay of 104 days. The facilities are unique and designed to replicate a home environment to facilitate and easy transition back to their own homes. Services include a 24-hour staffed, secure facility, beds, showers, computer access, access to a pantry and full kitchen, phone service, case management, job coaching, family room, and children's activity area & playground, and more.

Loisann's Hope House follows the housing first philosophy that values flexibility, individualized supports, client choice and autonomy. Clients are encouraged to select the supportive services they need and want and are able to tailor supports to their own unique situation. Loisann's Hope House is a vital partner in the FRCoC's Systems Planning Committee and manages the Coordinated Assessment/Entry Process and data collection.

- 2) If renewal funding is being requested, explain how the project continues to meet a community need. If expansion funding is being requested, explain how the additional funds will increase system capacity and justify the community need for additional capacity. Additionally, please use the table below to provide data that supports your response. (Character Limit: 3,000)**

Loisann's Hope House is a vital and integral component of the crisis homeless system in the region. With a capacity for 17,520 bed nights, and service to over approximately 140 residents a year, it houses a majority of the district's entire homeless family population.

The need for emergency shelter in PD16 was and continues to be vital. At a time when it has become more critical than ever to continue homeless services and move those affected by homelessness off the streets and into shelter, the pandemic has created unprecedented challenges. Loisann's Hope House immediately realized the need to put a plan into place to minimize the impact of COVID 19 in the shelter environment while maintaining the quality and integrity of shelter services. Hope House was and continues to be an integral partner in the Fredericksburg Area community wide approach to prevent the wide-spread transmission of COVID 19 in communities and area shelters. DHCD and the Fredericksburg community made a substantial investment in hotels and motels for people experiencing homelessness. The number of families in shelter and on the streets sharply declined resulting in an unprecedented functional zero in family homelessness.

Loisann's Hope House operates the largest family emergency shelter in PD16. We have served from July 1, 2020 through March 31, 2021, 35 households in congregate shelter and 14 Households in non-congregate shelter. Last year, FY 19/20 Loisann's Hope House served 35 households and 118 individuals. Forty – four percent of our clients lost income due to Covid -19. Length of stay for those in congregate

and non-congregate increased due to many factors to include loss of income and housing inventory not being available.

Loisann’s Hope House is helping families shelter and stabilize. This fiscal year through March 31, 2021, 31%, of our clients reported having slept in places not meant for human habitation before coming to LHH. It was a total of 15 households out of 49. Loisann’s Hope House is crucial to the community, keeping families together, stabilizing them and placing them into permanent affordable housing including families from TBC.

	Relevant data, metrics and/or cost analysis
Current Need	July 1, 2020 to April 8, 2021 Total persons served: 125 Adults: 57 Children: 68
How Renewal/Expansion Funding Will Meet Need	

Please indicate the breakdown of household types targeted by this project:

	Renewal	Expansion
Households with Children	100%	%
Households without Children	%	%
Total	100%	100%

Certify that the project will adhere to the *FRCoC Coordinated Entry Policies & Procedures*, including the following requirements of the document:

- Follow the Housing First model
- Participate in the FRCoC Coordinated Entry Process and/or the Victim Service Coordinated Entry Process (including coordinated assessment for shelter/prevention and prioritization for rapid re-housing)
- Adhere to established project standards (including *FRCoC Rapid Re-Housing Policies & Procedures*)
- Collect data through HMIS or a comparable database

What percentage of households will be served through the Victim Service Coordinated Entry Process (including coordinated assessment for shelter/prevention and prioritization for rapid re-housing)?

	Renewal	Expansion
Households Served through Victim Service Coordinated Entry Process	0%	%

Provide the following data. These numbers will be used to calculate anticipated number of households served by the project.

	Renewal	Expansion
Number of FTE Case Managers Dedicated to Project (could be fraction)	2	

Ideal Caseload for 1 FTE Case Manager	15
Average Length of Stay for Project Participants	104
Average Financial Assistance Cost per Household (RRH/Prevention Only)	0
Shelter Beds for Households without Children (Shelter Operations Only)	0
Shelter Beds for Households with Children (Shelter Operations Only)	57
Shelter Units for Households with Children (Shelter Operations Only)	19

Are there any unresolved monitoring or audit findings for any grants operated by the applicant or potential subrecipients? If yes, please explain. (Character Limit: 1,000)

Yes No

Attachments

Organizational Certifications and Assurances (once per agency; template provided)
 DV Renewal Projects ONLY: FRCoC Data Form (each project; template provided)