

FY22 FRCoC Cover Letter for VHSP Funding

A separate cover sheet is required for each project application.

Applicant

Legal Name: Lisa Crittenden

Type of Applicant (select one): Non-Profit Housing Authority PDC Unit of Local Government

EIN/TIN:51-1419314

Address:

902 Lafayette Blvd.

Fredericksburg, VA 22401

Application Contact

Name: Lisa Crittenden

Title: Chief Executive Officer

Phone: 540-371-0831

Email: lisacrittenden@loisannshopehouse

Project Name: FredPrevent!

Project Type (select one):

- Coordinated Assessment Outreach Emergency Shelter Operations
 Rapid Re-Housing Targeted Prevention Housing Location
 CoC Planning (Only the CoC Lead Agency is eligible to apply for CoC Planning VHSP funding.)

Type of Application (select one):

- Renewal (requesting level or reduced funding for existing project)
 Renewal with Expansion (requesting increased funding for existing project)

Renewal Amount Requested: 172,643

Expansion Amount Requested: 34,403.20 (Returning \$20 K transferred to Coord. Ass.)

Approximate number of people this program will serve: 75 HH/220 individuals

The applicant organization's governing board discussed and/or approved this application for funding at a meeting held on April 13, 2021 (date). If this application has not yet been discussed, it will be discussed at the next meeting of the governing board, which will be held on _____ n/a _____ (date).

The applicant organization named above will act as the responsible fiscal agent for any funds received and will comply with applicable tax laws, regulations, and CoC policies. By signing this application, we agree that we have read and approve of the content of this application.

Board Chair:



Signature

4/19/21

Date

Executive Director:



Signature

4/16/2021

Date

FY22 FRCoC Application for VHSP Funding Outreach; Emergency Shelter Operations; Rapid Re-Housing; Targeted Prevention

Please complete a separate application form for each outreach, emergency shelter operations, rapid re-housing, and targeted prevention project.

Application Information

Type of Application (select one):

- Renewal (requesting level or reduced funding for existing project)
- Renewal with Expansion (requesting increased funding for existing project)

Applicant

Applicant Name: Loisann’s Hope House
Project Name: FredPrevent!

Line-Item Budget

Please complete line-item budget below. Budget amounts should reflect the VHSP request only.

Note: Renewal projects can apply for renewal HMIS and Administration amounts up to the grantee’s total FY21 HMIS and Administration amounts regardless of 5% and 3% caps. HMIS and Administration amounts across all FY22 project applications will not exceed allowable 5% and 3% caps across the community.

Expansion projects can apply for an HMIS expansion up to the amount where the combined renewal/expansion HMIS request is 5% of the combined renewal/expansion project subtotal and an Administration expansion up to the amount where the combined renewal/expansion Administration request is 3% of the combined renewal/expansion project subtotal.

	Renewal Amount	Expansion Amount
Outreach		
Case Management		
Limited Support Services		
Other (specify)		
Subtotal		
HMIS (up to 5% of subtotal)		
Computer Costs		
Fees and Licenses		
HMIS Staffing		
✓ Training		
Other (specify)		
Administration (up to 3% of subtotal)		
Administration		
Total		

	Renewal Amount	Expansion Amount
Emergency Shelter Operations		
Case Management		
Limited Support Services		
Maintenance		
Rent		
Security		
Supplies		
Utilities		
Other (specify)		
Subtotal		
HMIS (up to 5% of subtotal)		
Computer Costs		
Fees and Licenses		
HMIS Staffing		
Training		
Other (specify)		
Administration (up to 3% of subtotal)		
Administration		
Total		

	Renewal Amount	Expansion Amount
Rapid Re-Housing		
Housing Search & Placement		
Housing Stabilization Case Management		
Housing Stabilization Financial Assistance		
Housing Stabilization Services		
Rent Arrears		
Rent Assistance		
Service Location Costs		
Veteran Housing Stabilization Financial Assistance		
Veteran Rent Arrears		
Veteran Rent Assistance		
Subtotal		
HMIS (up to 5% of subtotal)		
Computer Costs		
Fees and Licenses		
HMIS Staffing		
Training		
Other (specify)		
Administration (up to 3% of subtotal)		
Administration		
Total		

	Renewal Amount	Expansion Amount
Targeted Prevention		
Housing Search & Placement		
Housing Stabilization Case Management	90,000	
Housing Stabilization Financial Assistance	11,206	10,000
Housing Stabilization Services		
Rent Arrears	37,122	
Rent Assistance	21,712	10,000
Service Location Costs		
Subtotal	160,040	20,000
HMIS (up to 5% of subtotal)	7,802	9,002
Computer Costs		
Fees and Licenses	800	
HMIS Staffing	7,200	
Training		
Other (specify)		
Administration (up to 3% of subtotal)	4,801	5,401.20
Administration		
Total	172,643	34,403.20

Match

Please indicate sources of match. Match must equal 25% of requested amount and must be spent on eligible VHSP expenses, but does not need to be of the same VHSP Category as the request. Match must be from local or private sources. If the project is requesting partial or full waiver of the match requirement, please explain. (See Page 19 of the Virginia Homeless and Special Needs Housing Funding Guidelines 2020-2022 for full explanation of the match requirement.)

Type	Source	VHSP Category	Amount
Cash	Individual/business	Targeted Prevention	48,610.80
Choose an item.		Choose an item.	
Choose an item.		Choose an item.	

Narrative Responses

- 1) Provide a description that addresses the entire scope of the proposed project. (Character Limit: 3,000)**

As currently designed, the FredPrevent! program prevents households from becoming homeless by connecting those at risk of homelessness to various community supports and, when necessary, providing financial support for security deposits, rent and utilities. Case management is offered to individuals seeking assistance and is not dependent on financial assistance qualifications.

Under Loisann's Hope House's leadership, FredPrevent! staff will continue to help those that need community resources or at risk of sleeping outside. Staff will ensure that households quickly regain stability in affordable permanent housing and will provide wrap around services to ensure long-term success.

Through this program Loisann's Hope House will financially support those at risk of sleeping outside or needing emergency shelter within 14 days, including those who are:

- Fleeing or attempting to flee domestic violence, labor trafficking, or sex trafficking
- Temporarily staying in a hotel or motel that is self, family, or friend paid and being asked to leave
- Temporarily staying with family or friends and being asked to leave
- Exiting hospital, jail, or other institution with no identified housing plan
- Being evicted and have a court order to vacate

Community members seeking assistance will begin with the coordinated entry process and will only be accepted into Prevention after diversion efforts have been attempted and after they have been deemed eligible and referred for services. Once a referral to the program is made, and clients meet all state eligibility criteria, Housing Counselors determine what resources and services are appropriate for each individual case, if a diversion option is not identified. Eligible services include on-going case management and support, housing stabilization and location services, and financial assistance if deemed necessary. The FredPrevent! team tries to stabilize households as quickly as possible to ensure families and or individuals do not experience an episode of homelessness.

- 2) If renewal funding is being requested, explain how the project continues to meet a community need. If expansion funding is being requested, explain how the additional funds will increase system capacity and justify the community need for additional capacity. Additionally, please use the table below to provide data that supports your response. (Character Limit: 3,000)**

The FredPrevent! Program took on a unique role during the COVID-19 pandemic. As alternate funding became available for those seeking rental assistance and evictions were placed on a hold, the FredPrevent! program intensified the focus to serve more vulnerable households that were in temporary housing situations to identify permanent and stable placements to prevent them from entering the homeless system during the pandemic.

Many of the households served were residing with friends and family, and experienced increased tensions due to safety and health concerns during the COVID-19 pandemic. FredPrevent! staff worked quickly to provide landlord mediation and support, locate alternate permanent housing options, and inform households of their landlord-tenant rights to educate and empower clients experiencing housing instability. Additionally, staff assisted many families in motels and other temporary living situations that were unable to maintain these options. Despite the decreased housing inventory due to the eviction moratorium, FredPrevent! staff was able to develop creative solutions to resolve immediate housing crises and strengthen partnerships with current landlords to quickly place families into permanent housing options.

The FredPrevent! program maintained their current caseloads for an extended amount of time to financially assist households who experienced income instability and address these needs through case management support and linkage to mainstream services such as pandemic unemployment benefits and

stimulus payments to maintain stability. As we continue to face the pandemic the efforts are still on-going. The current prevention funding is depleted and the homelessness helpline continues to receive calls for assistance.

	Relevant data, metrics and/or cost analysis
Current Need	Prevention (DV Included): Total Clients Served: 162 Adults Served: 93 Children Served: 69 HH's Served: 68 <ul style="list-style-type: none"> • 22 households placed in housing through Prevention housing location services this fiscal year, 11 households diverted through case management services to friends or family for permanent tenure
How Renewal/Expansion Funding Will Meet Need	As March 31 Prevention is closed due to exhaustion of funds with 3 months left for the fiscal year. Average per household is \$1,940, addressing 10 additional households

Please indicate the breakdown of household types targeted by this project:

	Renewal	Expansion
Households with Children	60%	60%
Households without Children	40%	40%
Total	100%	100%

Certify that the project will adhere to the *FRCoC Coordinated Entry Policies & Procedures*, including the following requirements of the document:

- Follow the Housing First model
- Participate in the FRCoC Coordinated Entry Process and/or the Victim Service Coordinated Entry Process (including coordinated assessment for shelter/prevention and prioritization for rapid re-housing)
- Adhere to established project standards (including *FRCoC Rapid Re-Housing Policies & Procedures*)
- Collect data through HMIS or a comparable database

What percentage of households will be served through the Victim Service Coordinated Entry Process (including coordinated assessment for shelter/prevention and prioritization for rapid re-housing)?

	Renewal	Expansion
Households Served through Victim Service Coordinated Entry Process	5%	15%

Provide the following data. These numbers will be used to calculate anticipated number of households served by the project.

	Renewal	Expansion
Number of FTE Case Managers Dedicated to Project (could be fraction)	2	0

Ideal Caseload for 1 FTE Case Manager	15
Average Length of Stay for Project Participants	76
Average Financial Assistance Cost per Household (RRH/Prevention Only)	\$1,940
Shelter Beds for Households without Children (Shelter Operations Only)	0
Shelter Beds for Households with Children (Shelter Operations Only)	0
Shelter Units for Households with Children (Shelter Operations Only)	0

Are there any unresolved monitoring or audit findings for any grants operated by the applicant or potential subrecipients? If yes, please explain. (Character Limit: 1,000)

Yes No

Attachments

Organizational Certifications and Assurances (once per agency; template provided)

DV Renewal Projects ONLY: FRCoC Data Form (each project; template provided)