

FREDERICKSBURG REGIONAL  
CONTINUUM OF CARE

## **System Planning Committee Meeting Agenda**

December 15, 2021

- Introductions
- Consent Agenda (ACTION ITEM)
  - Approve October 20, 2021 Minutes
  - Approve November 17, 2021 Minutes
- PIT Count Training
- 2022 Meeting Dates
- Develop 2022 Action Plan
- Emergency Shelter Intakes
- Agency Updates

**Next Meeting:** January 19, 2022 at 3PM



FREDERICKSBURG REGIONAL  
CONTINUUM OF CARE

## System Planning Committee

**Date:** October 20, 2021

**Time:** 3PM

**Location:** Virtual via GoToMeeting

<b>MEETING CALLED BY</b>	Sam Shoukas (GWRC)
<b>TYPE OF MEETING</b>	Monthly
<b>NOTE TAKER</b>	Sam Shoukas (GWRC)
<b>ATTENDEES</b>	Loisann's Hope House – Lisa Crittenden, Cait Woodward, Tara Best Micah Ministries – Jill Clare Christian Zamas (Individual) Rappahannock Area Community Services Board – Nancy Price George Washington Regional Commission – Sam Shoukas, Mike West, Todd Rump
<b>ABSENT</b>	McGuire VA Med Center Empowerhouse Spotsylvania County Schools Thurman Brisben Center

<b>DISCUSSION</b>	
<p><b>Introductions</b></p> <p><b>Approve September 2021 Minutes</b></p> <ul style="list-style-type: none"> <li>Christian Zamas motioned to approve the September 2021 minutes and Cait Woodward seconded the motion. The motion passed unanimously.</li> </ul> <p><b>Committee Chair</b></p>	

- Tara Best motioned to approve the appointment of Meghann Cotter and Cait Woodward as co-chairs and Christian Zammata seconded the motion. The motion passed unanimously.

**Unsheltered/Winter Planning**

- The Committee discussed plans for cold weather shelter beginning in November.

**Coordinated Assessment**

- Loisann's Hope House has hired a diversion specialist for the new diversion program, and a housing locator for prevention.

**Next Meeting: November 17, 2021 at 3PM**

<b>CONCLUSION</b>	
-------------------	--



FREDERICKSBURG REGIONAL  
CONTINUUM OF CARE

## System Planning Committee

**Date:** November 17, 2021

**Time:** 3PM

**Location:** Virtual via GoToMeeting

<b>MEETING CALLED BY</b>	Sam Shoukas (GWRC)
<b>TYPE OF MEETING</b>	Monthly
<b>NOTE TAKER</b>	Sam Shoukas (GWRC)
<b>ATTENDEES</b>	Loisann's Hope House –Cait Woodward Christian Zammis (Individual) Thurman Brisben Center - Dave Cooper George Washington Regional Commission – Sam Shoukas, Todd Rump McGuire VA Med Center - Brooke Pendleton
<b>ABSENT</b>	Empowerhouse Spotsylvania County Schools Micah Ministries Rappahannock Area Community Services Board

<b>DISCUSSION</b>	
<b>Introductions</b>	
<b>Human Trafficking Taskforce – Housing</b>	
<ul style="list-style-type: none"><li>The Committee discussed housing needs of human trafficking survivors.</li></ul>	
<b>Cold Weather Shelter</b>	
<ul style="list-style-type: none"><li>The Committee discussed plans for cold weather shelter beginning intakes the next day.</li></ul>	

**Point-in-Time Count**

- Staff presented plans for the upcoming PIT count in January.

**State VHSP Reallocation**

- Staff reviewed the reallocation process from DHCD, and the Committee discussed the process for submitting a community request.

**Homeless Mortality Review**

- The Committee discussed developing a homeless mortality review process, and the role of staff in the process.

**Next Meeting: December 15, 2021 at 3PM**

<b>CONCLUSION</b>	
-------------------	--

## **2022 System Planning Meeting Dates**

**Set schedule:** Third Wednesday of each month at 3PM

January 19, 2022

February 16, 2022

March 16, 2022

April 20, 2022

May 18, 2022

June 15, 2022

July 20, 2022

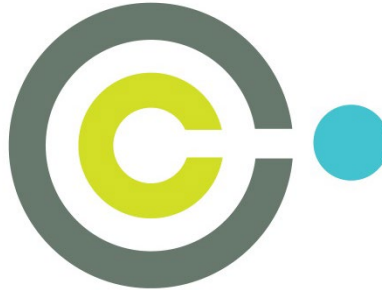
August 17, 2022

September 21, 2022

October 19, 2022

November 16, 2022

December 14, 2022



## Fredericksburg Regional Continuum of Care Action Plan

**Committee: System Planning Committee**  
**Year: 2021**

**Committee Purpose (from Bylaws):** The System Planning Committee operates the homelessness response system and develops solutions to challenges and gaps within the system.

**Objective 1:** Refine Coordinated Entry Inflow

Action Step	Timeline	Responsible Persons/Groups
1.1. Review/update prioritization process for services.	July 2021	System Planning Committee
1.1.1. Evaluate current inflow trends	May 2021	CoC Staff
1.1.2. Identify gaps and bottlenecks in inflow	June 2021	System Planning Committee
1.1.3. Develop/update inflow policies to address gaps and bottle necks	July 2021	System Planning Committee
1.2. Develop process to consistently monitor system inflow	December 2021	System Planning Committee

**Objective 2:** Continue to improve prioritization process focused on interdisciplinary case conferencing around the most vulnerable clients in our community.

Action Step	Timeline	Responsible Persons/Groups
2.1. Update criteria/process for developing prioritization list.	October 2021	System Planning Committee
2.1.1. Review criteria for prioritization list.	July 2021	System Planning Committee
2.1.2. Update prioritization guidelines as needed.	August 2021	System Planning Committee
2.1.3. Approve updated prioritization list guidelines.	September 2021	CoC Board
2.2. Update process for developing weekly prioritization list.	October 2021	CoC Staff

**Objective 3:** Build prevention services to adequately accommodate the economic fall out of the COVID-19 pandemic.

Action Step	Timeline	Responsible Persons/Groups
-------------	----------	----------------------------

3.1. Identify alternative avenues for prevention funding (CDBG, locality, etc.)	December 2021	CoC Staff/ Funding and Performance Committee
3.2. Collect hotel data on stayers and delinquent rents to determine potential need for prevention.	July/August 2021	CoC Volunteer
3.3. Provide additional training to Coordinated Entry staff for effective diversion from system.	Aug./Sept. 2021	CoC Staff/ Homelessness Helpline Staff