

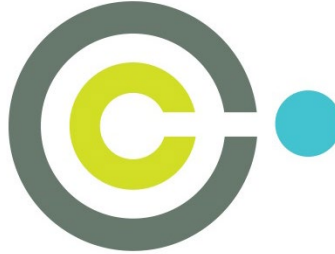
FREDERICKSBURG REGIONAL
CONTINUUM OF CARE

Funding Committee Meeting Agenda

April 3, 2024

- Introductions
- Approve February Minutes (ACTION ITEM)
- Approve March Minutes (ACTION ITEM)
- Organizational Review
- VHSP Debrief

Next meeting: Wednesday May 1, 2024, at 11AM at GWRC



FREDERICKSBURG REGIONAL
CONTINUUM OF CARE

Funding & Performance Committee

Date: February 07, 2024

Time: 11AM

Location: George Washington Regional Commission

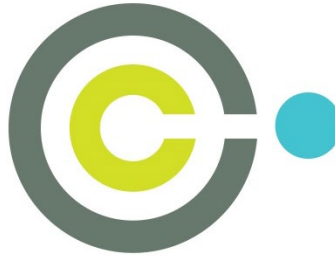
MEETING CALLED BY	Samantha Shoukas (GWRC)
TYPE OF MEETING	Monthly Meeting
NOTE TAKER	Sam Shoukas
ATTENDEES	Bailey Thompson (City of Fredericksburg) Clay Mihoulides (Chrismarr Properties) Michelle Patton-Swisher (Spotsylvania County Schools) Jonathan Franklin (King George DSS) Wendy Sneed (Caroline County) Samantha Shoukas (GWRC)
ABSENT	Ashley McNeil (Community Foundation)

DISCUSSION	
<p>Introductions</p> <p>Approve January Minutes</p> <ul style="list-style-type: none"> Jonathan Franklin motioned to approve the January minutes as presented. Bailey Thompson seconded. Motion passed unanimously with Wendy Sneed abstaining due to absence. <p>Prepping for VHSP Release</p> <ul style="list-style-type: none"> The group discussed changes proposed in Housing Location process. The group agreed to remove Housing location as a separate application and include a question about housing location format within prevention and housing location requests. The group reviewed application questions and scoring sheets. The group agreed to release the applications and scoring sheets pending Board approval. The group discussed the process for allocating funds for CoC Planning without an application and the policy to take from the top. <p>Funding Policies and Procedures Review</p>	

- The group reviewed the proposed changes to the policies and procedures as suggested at the last meeting., The group discussed section on providing council to outside sources. The group agreed that there would be a report back to the CoC Board for informational purposes but not for approval.

Next Meeting: CHANGED to Wednesday, March 21, 2024, at 9:30am at GWRC for the review of VHSP applications.

Action Items	
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FREDERICKSBURG REGIONAL
CONTINUUM OF CARE

Funding & Performance Committee

Date: March 21, 2024

Time: 2:00PM

Location: George Washington Regional Commission

MEETING CALLED BY	Samantha Shoukas (GWRC)
TYPE OF MEETING	Monthly Meeting
NOTE TAKER	Megan Samples
ATTENDEES	Bailey Thompson (City of Fredericksburg) Clay Mihoulides (Chrismarr Properties) Michelle Patton-Swisher (Spotsylvania County Schools) Jonathan Franklin (King George DSS) Wendy Sneed (Caroline County) Samantha Shoukas (GWRC) Megan Samples (GWRC)
ABSENT	

DISCUSSION	
Introductions	
Review, Score, and Rank VHSP Applications	
<ul style="list-style-type: none">The Committee reviewed, scored, and ranked the VHSP applications submitted by CoC members and discussed collaborative application process.	
Next Meeting: Wednesday April 3, 2024.	
Action Items	

Fredericksburg Regional CoC 2024 Organizational Review

Each year, the Fredericksburg Regional Continuum of Care (CoC) performs an organizational review for current and potential grantees that anticipate applying for funding through a CoC funding process in the upcoming calendar year. These reviews are used to determine eligibility for funding sources and to monitor compliance with threshold requirements as well as the financial integrity and stability of the organization.

Those grantees that anticipate applying for funds through one of the following CoC funding processes will be asked to participate in an organizational review:

- Virginia Homelessness Solutions Program (VHSP)
- Department of Housing and Urban Development (HUD) CoC Program
- Virginia Housing Trust Fund – Homeless Reduction Grant
- CoC administered local funds

Applicant Eligibility & Requirements

Per the [Fredericksburg Regional CoC Funding Policies & Procedures](#), applicants requesting funds through any CoC funding process must meet the following conditions:

1. Be a member of the Fredericksburg Regional CoC as defined in the *Bylaws*.
2. Agree to adhere to the *Fredericksburg Regional CoC Coordinated Entry Policies & Procedures*, including the following requirements of that document:
 - a. Follow the Housing First model
 - b. Participate in the CoC's coordinated entry process
 - c. Adhere to established project standards
 - d. Collect data through HMIS or a comparable database
3. Meet the eligibility requirements of the funding agency.

Review Process & Timeline

The *Fredericksburg Regional CoC Funding Policies & Procedures* governs the process for the organizational review. The timeline for this process is included below:

Deadline	Action
1/9/2024	Organizational review open for submission and documents sent to CoC members and posted to the CoC website
1/12/2024	Organizational Review Information Session
1/29/2024	Organizational Review documents due in Good Grants by 5PM
2/7/2024	Organizational reviews completed by Funding & Performance Committee
2/7/2024	Applicants notified of review outcome and any recommendations

Submission Requirements

Each agency must submit the following in PDF:

- Board of Directors Listing
- IRS Form 990 (if applicable)
- Profit and Loss Statement (prior year audited statements and most recent YTD)
- Agency Audit
- Proof of 501 c (3), if applicable
- Organizational Chart
- Organization strategic plan (if available)
- Financial policies and procedures, including conflict of interest, procurement policies, and whistle blower policies
- Spending Plan (template provided)
- Housing First Checklist (template provided) – Project Level Section ONLY

Pursuant of a Memorandum of Understanding (MOU), the Rappahannock United Way (RUW) will assist in sharing documents submitted by organizations through their funding process with the CoC to avoid duplication. However, not all documents will be available through RUW and will need to be submitted separately to the CoC.

Any attachment templates provided are available on the Funding page of the CoC website.

Important Application Dates

Information Session

An information session regarding the review process will be held on **January 12, 2024 at 10AM**. Those interested in attending can connect using the connection information below:

<https://us06web.zoom.us/j/87213028012?pwd=d6C5sCt4LtHKDmzhg1eMMxw3jXV68M.1>

Meeting ID: 872 1302 8012

Passcode: 514514

Document Submission

All materials must be submitted via the [Good Grants application portal](#) by **January 29, 2024 at 5PM**.

For any questions regarding this process, please reach out via email at funding@fredericksburgcoc.org.

2024 Organizational Review

Organization:
Overall Eligibility for Funding:
Overall Comments and Recommendations:
Specific Section Comments
Organizational Policies
Comments:
Financial Documents
Comments:
Spending Plan
Comments:

Housing First Checklist

Comments: